EDUCATIONAL ADEQUACY ASSESSMENT INSTRUMENT

School: **Capacity of Building**:

Enrollment: **Date:**

	SCORE	COMMENTS
1. SITE:		
General		
a. Enough usable acreage to meet educational needs		
b. Large enough for future expansion		
c. Play fields, appropriate to age group		
Safety		
a. Separation of car, school bus, and service traffic		
b. Separation of vehicular and pedestrian traffic		
c. Play fields are separate from streets and parking areas		
d. Direct access to play fields without crossing vehicular traffic		
e. Additional Comments		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

> **Standard Legend**
> 1 = Below Standard
> 2 = Meets Standard
> 3 = Exceeds Standard

School _____

	SCORE	COMMENTS
2. General Building Considerations		
a. Opportunity for student display		
b. Student Storage		
c. Teacher Storage		
d. Room darkening capabilities		
e. Electrical Service		
f. Technology		
g. Additional Comments		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

Standard Legend
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School _____

	SCORE	COMMENTS
3. Lobbies, Corridors & Commons Spaces		
a. Entrances and exits permit efficient and safe traffic flow		
b. Commons areas for student socialization		
c. Size of lobbies/commons spaces supports numbers gathering		
d. Additional Comments		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

Standard Legend
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School _____

	SCORE	COMMENTS
4. Administration / Student Services		
a. Adjacent to main entry		
b. Accessible from all areas of building		
c. Reception area sized to accommodate users		
d. Functional adjacencies among offices		
e. Office sizes support activities		
f. Health room/clinic appropriate for age level		
g. Workroom/ copy area accommodates		
h. Mailboxes		
i. Appropriate furnishings to support activities		
j. Counselors Area		
k. Additional Comments		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

Personnel:

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Based on the specific grade organization and /or program areas, one page should be
completed for each area * see footnote

School _____

	SCORE	COMMENTS
5. * Educational Areas		
Special Education		
a. Location within building		
b. Size of space		
c. Meets current educational program delivery system		
d. Space permits change in educational program		
e. Additional Comments		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

Personnel:

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* Educational Areas:
Complete one sheet for each area; for example:

Pre-Kindergarten	Computer Lab
Kindergarten	Smart Lab
Grades 1-5	Speech Therapy
Special Education	Music Area—Choir,
Physical Education	Band

School _____

	SCORE	COMMENTS
6. Student Dining/Multipurpose Room		
a. Location within building		
b. Capacity of facility		
c. Flexibility		
d. Appropriate furnishings to support activities		
e. Accessible for Community Use		
6. Food Preparation / Serving		
a. Kitchen & support spaces adequate for food prep		
b. Logical traffic patterns		
c. Serving area convenient to cafeteria entry & kitchen		
d. Delivery location convenient for deliveries		
e. Additional Information		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

TOTAL OVER ALL SCORE =
TOTAL POSSIBLE SCORE =

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School _____

	SCORE	COMMENTS
7. Art		
a. Location		
b. Size of space		
c. Meets current educational program delivery system		
d. Space permits change in educational program		
e. Water access within room		
f. Kiln		
g. Ability to provide natural lighting		
h. Additional Comments		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

Personnel:
Art Teacher =

Standard Legend
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ASSOCIATION FOR
**LEARNING
ENVIRONMENTS**
Enhancing the Educational Experience

Association for Learning Environments (formerly CEFPI)

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Washington State Office of Superintendent of Public Instruction, 2002.

School _____

	SCORE	COMMENTS
8. Media Center		
a. Location		
b. Size of Space		
c. Meets current educational program delivery system		
d. Space permits change in educational program		
e. Accessible for community use		
f. Additional Comments		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

Personnel:
Librarian =
Library Aide =

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School _____

	SCORE	COMMENTS
9. Teacher Areas - Work Areas		
a. Location		
b. Appropriate equipment for area		
c. Appropriate furnishings to support activities		
d. Room sizes support activities and number of persons utilizing		
e. Additional Comments		
9. Teacher Areas - Lounge		
a. Location		
b. Appropriate equipment for area		
c. Appropriate furnishings to support activities		
d. Room sizes support activities and number of persons utilizing		
e. Additional Comments		
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_____ Junior High / High School

	SCORE	COMMENTS
10. Educational Areas		
Physical Education		
a. Location		
b. Size of space		
c. Meets current educational program delivery system		
d. Space permits change in educational program		
e. Additional Comments		
TOTAL SCORE FOR THIS PAGE		
TOTAL POSSIBLE SCORE FOR THIS PAGE		

Personnel:
PE Teacher =
PE Aide =

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