

**ELEMENTARY SCHOOL POST-OCCUPANCY EVALUATION**

Item Number	Please write the number of your response in the box beside each item. If you Disagree or Strongly Disagree please write the item number on the last page and explain why you disagree.	Strongly Agree	Agree	Disagree	Strongly Disagree	No Opinion
		4	3	2	1	0
	<b>Building Features</b>					
1	Front entrance of the building is easy to identify and access.					
2	Building is barrier-free [handicapped accessible], both externally and internally.					
3	Entrances and exits are located to permit efficient student traffic flow.					
4	Number and size of restrooms is adequate throughout the building.					
5	Intercom system allows dependable 2-way communication throughout the building.					
6	Floor coverings are appropriate to the room's/area's intended use.					
7	Building layout provides good separation for after-hours and weekend use.					
8	Building details, color schemes, material, and décor are aesthetically pleasing.					
9	Year-round comfortable temperature is provided throughout the building.					
10	Ventilation system provides adequate circulation of clean air.					
11	Mechanical systems operate quietly and don't disrupt learning areas.					
12	Building acoustics provide for appropriate ambient noise levels.					
13	Areas are provided for student socialization.					
14	Quantity and quality of windows contributes to a pleasant environment.					
15	Corridor widths are adequate for student movement.					
16	Site and building are well landscaped.					
17	Finishes are of durable quality and easily maintained.					

### ELEMENTARY SCHOOL POST-OCCUPANCY EVALUATION

	<b>Safety and Security</b>					
18	Access to the building is effectively controlled throughout the school day.					
19	Car, bus, and service vehicular traffic are separate.					
20	Pedestrian and vehicular traffic are separate, except in designated crosswalks.					
21	Sidewalks are designed and maintained for safety.					
22	Ample space is provided in corridors or protected areas for student safety in the event of natural disasters.					
23	Building has no "blind spots" that are difficult to monitor.					
24	Building has good sight lines in corridors and is easy to supervise.					
25	Site plantings do not allow for areas of concealment.					
26	Stairwells are easy to supervise.					
27	Restrooms are easy to supervise.					

	<b>The School Site</b>					
28	Site is large enough to meet educational needs.					
29	Site is well landscaped.					
30	Pedestrian services include adequate sidewalks with designated crosswalks, curb cuts, and appropriate slopes.					
31	Sufficient on-site, solid surface parking is provided for daily use.					
32	Sufficient on-site, solid surface parking is provided for evening/event use.					

### ELEMENTARY SCHOOL POST-OCCUPANCY EVALUATION

	<b>Educational Adequacy</b>					
33	Rooms are adequately sound isolated.					
34	Lighting is sufficient for tasks.					
35	Light switching is conveniently located.					
36	Room lighting levels can be controlled for audio-visual presentations.					
37	Number of electrical outlets in teaching areas is sufficient.					
38	Size of academic learning areas meets desirable standards.					
39	Classroom space permits arrangements for small group activity.					
40	Location of academic learning areas is near related educational activities and away from disruptive noises.					
41	Personal space in the classroom away from group instruction allows privacy time for individual learning.					
42	Storage for student materials is adequate.					
43	Storage for teacher materials is adequate.					
44	Furniture and equipment are appropriate for instructional uses.					
	The following teaching stations are designed and arranged to support the learning activities that need to occur:					
45	Core Academic Classroom					
47	Self-Contained Special Education Classroom					
48	Special Education Resource Classroom					
49	Visual Arts Classroom					
50	Music Room					
51	PE Multipurpose Room					

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	<b>Support Areas</b>					
52	Teacher work areas are adequately sized and furnished.					
53	Media Center has adequate learning and support spaces.					
54	Student Dining Area is properly located and adequately sized.					
55	Administrative areas are in appropriate locations.					
56	Administrative personnel are provided sufficient workspace and privacy.					
57	Counselors' offices insure privacy and sufficient storage.					
58	Health clinic is centrally located and equipped to meet requirements.					
59	Suitable reception space is available for students, teachers, and visitors.					
60	Custodial closets are conveniently located and sufficiently equipped.					
	<b>Total</b>					