

**EDUCATIONAL ADEQUACY ASSESSMENT INSTRUMENT**

**School:** \_\_\_\_\_ **Capacity of Building :** \_\_\_\_\_

**Enrollment:** \_\_\_\_\_ **Date:** \_\_\_\_\_

	SCORE	COMMENTS
<b>1. SITE:</b>		
<b>General</b>		
a. Enough usable acreage to meet educational needs		
b. Large enough for future expansion		
c. Play fields, appropriate to age group		
<b>Safety</b>		
a. Separation of car, school bus, and service traffic		
b. Separation of vehicular and pedestrian traffic		
c. Play fields are separate from streets and parking areas		
d. Direct access to play fields without crossing vehicular traffic		
e. Additional Comments		
<b>TOTAL SCORE FOR THIS PAGE</b>		
<b>TOTAL POSSIBLE SCORE FOR THIS PAGE</b>		

**Standard Legend**  
 1 = Below Standard  
 2 = Meets Standard  
 3 = Exceeds Standard



**School** \_\_\_\_\_

	SCORE	COMMENTS
<b>2. General Building Considerations</b>		
a. Opportunity for student display		
b. Student Storage		
c. Teacher Storage		
d. Room darkening capabilities		
e. Electrical Service		
f. Technology		
g. Additional Comments		
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**School** \_\_\_\_\_



	SCORE	COMMENTS
<b>3. Lobbies, Corridors &amp; Commons Spaces</b>		
a. Entrances and exits permit efficient and safe traffic flow		
b. Commons areas for student socialization		
c. Size of lobbies/commons spaces supports numbers gathering		
d. Additional Comments		
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**School** \_\_\_\_\_

	SCORE	COMMENTS
<b>4. Administration / Student Services</b>		
a. Adjacent to main entry		
b. Accessible from all areas of building		
c. Reception area sized to accommodate users		
d. Functional adjacencies among offices		
e. Office sizes support activities		
f. Health room/clinic appropriate for age level		
g. Workroom/ copy area accommodates		
h. Mailboxes		
i. Appropriate furnishings to support activities		
j. Counselors Area		
k. Additional Comments		
<b>TOTAL SCORE FOR THIS PAGE</b>		
<b>TOTAL POSSIBLE SCORE FOR THIS PAGE</b>		

**Personnel:**

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Based on the specific grade organization and /or program areas, one page should be completed for each area \* see footnote

**School** \_\_\_\_\_

	SCORE	COMMENTS
<b>5. * Educational Areas</b>		
<b>Special Education</b>		
a. Location within building		
b. Size of space		
c. Meets current educational program delivery system		
d. Space permits change in educational program		
e. Additional Comments		
<b>TOTAL SCORE FOR THIS PAGE</b>		
<b>TOTAL POSSIBLE SCORE FOR THIS PAGE</b>		

**Personnel:**

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\* Educational Areas:  
 Complete one sheet for each area; for example:

- |                    |                   |
|--------------------|-------------------|
| Pre-Kindergarten   | Computer Lab      |
| Kindergarten       | Smart Lab         |
| Grades 1-5         | Speech Therapy    |
| Special Education  | Music Area—Choir, |
| Physical Education | Band              |

**School** \_\_\_\_\_

	SCORE	COMMENTS
<b>11. Student Dining/Multipurpose Room</b>		
a. Location within building		
b. Capacity of facility		
c. Flexibility		
d. Appropriate furnishings to support activities		
e. Accessible for Community Use		
<b>12. Food Preparation / Serving</b>		
a. Kitchen & support spaces adequate for food prep		
b. Logical traffic patterns		
c. Serving area convenient to cafeteria entry & kitchen		
d. Delivery location convenient for deliveries		
e. Additional Information		
<b>TOTAL SCORE FOR THIS PAGE</b>		
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<b>TOTAL OVER ALL SCORE =</b> <b>TOTAL POSSIBLE SCORE =</b>
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**School** \_\_\_\_\_

	SCORE	COMMENTS
<b>8. Art</b>		
a. Location		
b. Size of space		
c. Meets current educational program delivery system		
d. Space permits change in educational program		
e. Water access within room		
f. Kiln		
g. Ability to provide natural lighting		
h. Additional Comments		
<b>TOTAL SCORE FOR THIS PAGE</b>		
<b>TOTAL POSSIBLE SCORE FOR THIS PAGE</b>		

<p><b>Personnel:</b>                  Art Teacher =</p>
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**School** \_\_\_\_\_

	SCORE	COMMENTS
<b>8. Media Center</b>		
a. Location		
b. Size of Space		
c. Meets current educational program delivery system		
d. Space permits change in educational program		
e. Accessible for community use		
f. Additional Comments		
<b>TOTAL SCORE FOR THIS PAGE</b>		
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<p><b>Personnel:</b>                  Librarian =                  Library Aide =</p>
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**School** \_\_\_\_\_

	SCORE	COMMENTS
<b>9. Teacher Areas - Work Areas</b>		
a. Location		
b. Appropriate equipment for area		
c. Appropriate furnishings to support activities		
d. Room sizes support activities and number of persons utilizing		
e. Additional Comments		
<b>9. Teacher Areas - Lounge</b>		
a. Location		
b. Appropriate equipment for area		
c. Appropriate furnishings to support activities		
d. Room sizes support activities and number of persons utilizing		
e. Additional Comments		
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\_\_\_\_\_ Junior High / High School

	SCORE	COMMENTS
<b>10. Educational Areas</b>		
<b>Physical Education</b>		
a. Location		
b. Size of space		
c. Meets current educational program delivery system		
d. Space permits change in educational program		
e. Additional Comments		
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**Personnel:**  
 PE Teacher =  
 PE Aide =

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\_\_\_\_\_ Junior High / High School

	SCORE	COMMENTS
<b>11. Student Dining/Multipurpose Room</b>		
a. Location within building		
b. Capacity of facility		
c. Flexibility		
d. Appropriate furnishings to support activities		
e. Accessible for Community Use		
<b>12. Food Preparation / Serving</b>		
a. Kitchen & support spaces adequate for food prep		
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